



# MUSIC THEATER HERITAGE

## 2023 RESIDENCY PROGRAM

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### GENERAL INFORMATION

THEATER ARTISTS / COMPANIES BASED IN KANSAS CITY  
AREA ARE ENCOURAGED TO APPLY

***Applications for Artist/Company in Residence must be submitted no later than  
5:00 pm on FRIDAY, JANUARY 13TH, 2023***

One residency will be selected for the 2023 season.

**MTH will provide the following for the 2023 residency:**

### PERFORMANCE SPACE

MTH houses multiple stages, production facilities, studio space, public lobby, fully equipped with theatrical lighting and sound equipment.

In your application, please indicate from the following options which performance space you would prefer and why:

**Main Stage Theater**  
**Ruby Room**  
**Studio**

Performance Space can be used for three weeks, including tech rehearsals and performances of new work. Full Production is required for this residency. Residency is open to theatrical productions, music performance, dance performance, poetry, variety shows, etc.

*Please note: MTH is allowing the use of the theater space as part of the residency Program without cost, **not** renting the space.*

### MARKETING ASSISTANCE

In your application please detail any marketing assistance you would desire and describe how that assistance would further your artistic mission.

### TICKETING ASSISTANCE

MTH will handle all ticketing and box office operations.

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## APPLICATION

**To apply for the 2023 Residency at Music Theater Heritage, please submit the following:**

*1-2 page proposal, detailing:*

- *Statement of Artistic Mission*
- **Type of Production and Outline**
- *Marketing Plan towards bringing existing audience to your residency performances*

*Please indicate preference of performance schedule given the 3 week timeframe, and if proposed dates are flexible.*

*Proof of Insurance (if you do not currently have insurance, that does not preclude you from applying; however, if selected, please note that proof of insurance will be required before moving forward with residency.)*

- *Liability Insurance*
- *Workers Comp for Employees ( full or part-time )*

*An Information Packet on*

- *Mission Statement*
- *Production History*
- *Past/Present Marketing Materials ( brochures, website, social media, etc. )*
- *Operating Budget*
- *Proof of 501c(3) status ( if applicable )*
- *Copy of 2021 or 2020 tax records ( if filed )*

**PLEASE NOTE: MTH REQUIRES APPROVAL ON:**

- DESIGN PLANS
- MARKETING AND PRESS MATERIALS

For more information about the Music Theater  
Heritage Residency Program and

**TO SUBMIT YOUR PROPOSAL**

Please email:

emily@mthkc.com

***SUBJECT: Residency Program Application***

Application materials must be received by 5pm on  
**FRIDAY, January 13th, 2023**