



## Audio Supervisor

Job Title: Audio Supervisor  
Department: Production  
Reports To: Production Manager

Status: Full-time  
Exempt  
To Apply: [Click Here](#)

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**Position Summary:** The Audio Supervisor is responsible for managing the execution of all sound design elements for MTH productions as well as coordinating audio for all rentals. This role involves close collaboration with the Sound Designer, Director, and the technical crew to ensure all audio aspects align with both artistic vision and technical standards. Additionally, this position serves as the primary point of contact for all sound needs related to MTH's Hosted Events: visiting artists, co-productions, and rental events.

**Supervisory Responsibility:** contractors

**Key Responsibilities:**

- Collaborate with the Sound Designer to interpret and implement sound designs for theater productions.
- Oversee the installation of audio equipment, including speakers, mics, sound boards, cabling, etc ensuring alignment with the design vision.
- Ensure the proper calibration, configuration, and deployment of audio systems to achieve desired effects.
- Assist in programming sound boards and systems during technical rehearsals and performances, making adjustments as needed.
- Supervise the operation of audio equipment during performances to ensure smooth execution.
- Lead, manage, and direct the audio team during the load-in, setup, rehearsals, and strike, ensuring that all tasks are completed efficiently and to the highest standards.
- Ensure the maintenance and care of audio equipment, including checking for malfunctions, performing basic repairs, and scheduling servicing or replacements as needed.
- Troubleshoot technical issues related to audio equipment and resolve problems during rehearsals.
- Maintain inventory, ensuring proper storage, organization, and tracking of all equipment.
- Review sound design plots and make recommendations based on practical constraints or technical possibilities.

- Assist in scheduling audio rehearsals, ensuring sufficient time is allocated for testing, tuning, cue programming, and adjusting.
- Oversee the strike and tear-down of audio setups after the final performance, ensuring that all equipment is carefully packed, cleaned, and stored.
- Provide feedback on audio systems or processes for future productions and assist in making improvements.
- Design up to two MTH productions annually
- Curate and coordinate audio for MTH annual Gala and Ruby Room shows
- Work with the Venue Operations to provide excellent audio services to Hosted Events.
- Coordinate and supervise staffing for all audio elements of Hosted Events.
- Ensure that venues are properly restored following all productions.
- Maintain and oversee all MTH audio equipment and infrastructure, ensuring systems remain organized, operational, and aligned with MTH production standards.
- Availability to work evenings, weekends, and extended technical rehearsal periods as production schedules require.
- Additional duties as assigned

#### Qualifications:

- Minimum 3-5 years of experience in sound design, engineering, or theater technical operations, with at least 1-2 years in a supervisory role.
- Strong knowledge of theater audio equipment, including traditional audio, instrumental audio, and control boards
- Proficiency in theatrical software (Q-Lab, etc).
- Strong organizational, problem-solving, and leadership skills with the ability to manage multiple priorities in a fast-paced environment.
- Excellent communication skills and the ability to work collaboratively within a team.

#### Working Conditions:

- Days, evenings or weekends based on performance schedule
- Standing, bending, stooping
- Lifting up to 50 lbs

Compensation and Benefits: \$46,000 annually. Benefits include health insurance, Company sponsored retirement plan with employer match, PTO,, 8 paid holidays, complimentary ticket package, and flexible scheduling.

Music Theater Heritage (MTH) celebrates and elevates the shared legacy of American music and theater. We exist to preserve their cultural significance, explore their evolving forms and inspire future generations through bold and innovative storytelling. Rooted in heritage and driven by imagination, we champion the power of live experiences for reflection, connection, and transformation.

MTH is an equal opportunity employer and considers applicants for all positions without regard to race, color, religion, creed, gender, national origin, age, disability, marital or veteran status, sexual orientation, or any other legally protected status.